

√ Predeparture Checklist √

As soon as possible, you should:

- Return your confirmation form and deposit to the Tiffin office.
- Apply for your passport (U.S. citizens) or contact the German consulate for a visa (only required of non-U.S. citizens). **U.S. citizens do not need a visa.**
- Reserve a flight to Frankfurt and a return flight home

By June 1 (December 1 for spring semester students), you should fill out the following online forms on the AJY predeparture website

<http://www.heidelberg.edu/ajy/predeparture/> :

- Housing Form (*Note early deadline of June 1 /December 1.*)
- Notification of Travel Plans
- Emergency Contact Form
- AJY Language Partnerships

By July 1 (January 1 for spring semester students), you should have returned the following materials to the AJY office in Tiffin, Ohio

- Transcript with current semester grades
- Transfer Credit Approval Form (filled out by your study abroad advisor)
- Judicial Affairs Form (filled out by your home campus judicial affairs officer)
- University of Heidelberg application
- Financial statement (*Erklärung*)
- Medical history form
- Health Clearance Form
- Release of Liability Statement
- Two passport-sized photos