



October 26, 2021

Dear Heidelberg Undergraduates, Families, Faculty & Staff,

Heidelberg University's priority continues to be the health and safety of our students, faculty and staff, and visitors to campus. Heidelberg will again offer a **Residential Learning Option** and a **Remote Learning Option** for the spring term, which begins on January 10, 2022.

OPTION 1 - Residential Learning: *You choose to enroll on campus. You take your courses, live, eat, and engage in activities on campus. Your Heidelberg classes will be seated in-person to the greatest extent possible.*

OPTION 2 - Remote Learning: *You choose to enroll online only. You take your courses, live, eat, and engage in activities remotely at home or wherever you live. Your classes are all delivered online; however, not all Heidelberg classes are available for remote learning.*

ANY STUDENT WHO WOULD LIKE TO CHOOSE OPTION 2 must complete this form by December 10, 2021. After this deadline, students will not be allowed to request Remote Learning. Students who wish to learn in person (Option 1) do not need to do anything.

To support student success, Remote Learning is **not** available to students who meet any of the following criteria:

- First-Year Students (Class of 2025)
- Students with a cumulative GPA of *below* 2.5
- Students on Academic Warning or Academic Probation

Students who do not meet the above criteria may petition for an exception. Please see below for details.

Exceptions to the above are made for students who are registered with Student Accessibility Services as having approved, disability-related accommodations for remote learning. Even if students requesting exceptions have approved disability-related accommodations for remote learning, not all courses may be available remotely because offering remote options would represent fundamental alterations to the course.

Here are a few questions and answers that may help guide your decision:

Q: With Option 1 – Residential Learning, will all classes be held in-person? Could some be online?

A: Courses will be delivered via several different modalities: some seated face-to-face, some hybrid face-to-face/online, and some completely online.

Q: With Option 2 – Remote Learning, will all classes be available remotely?

A: No; some classes are not available remotely. Students will have to take this into consideration when choosing Option 1 or Option 2. If you choose Option 2 and study entirely online, please consult your academic advisor to determine how best to manage your course of study to plan for in-person courses in a later term.

Q: What if I want to do Option 2 -- Remote Learning, but do not meet the eligibility criteria?

A: Students who do not meet the class standing, GPA, or Satisfactory Academic Progress requirements may petition for an exception to the Remote Option restrictions. The petition is a multi-step process:

1. First, submit the form to request Option 2.
2. You will receive an initial denial of your request, based on your GPA, class standing, or academic progress to date. The denial email will include a link to the form you need to complete to petition for an exception to the Remote Option restrictions.
3. Submit the Remote Option Exception Petition **no later than January 3**.

Q: How can I find out what classes are NOT offered remotely?

A: All classes NOT available with a remote option are listed here.

Q: What if I decide on Option 2 – Remote Learning, but some of my classes aren't available online?

A: If you request Option 2 - Remote Learning, and some of your classes are not available online, your initial request will be denied. You will need to work with your academic advisor to weigh your options and determine if you can change your schedule to study remotely. In some cases, choosing Option 2 may impact your degree progression.

Q: How does my decision affect my financial aid?

A: Heidelberg will recalculate financial aid packages based on a 15% tuition discount and incorporate no charges for room, board, or fees for students who choose Option 2 – Remote Learning.

Q: How much will I pay if I choose Option 2?

A: A number of factors play into your total tuition cost. You can use this [chart](#) to help you determine what you will pay for Option 2 - Remote Learning.

Q: If I select Option 2, will I be allowed to participate in in-person co-curricular and extra-curricular campus activities?

A: No. Students who select Option 2 will be fully remote for the semester. They will not be able to participate in-person in athletics, theater, music ensembles, etc.

Q: When do I have to let Heidelberg know what my decision is and how do I do that?

A: *If you are choosing Option 1 – Residential Learning, you don't need to do anything except register for classes. If you are choosing Option 2 – Remote Learning, you will need to let Heidelberg know by **December 10, 2021** by completing this form. Students will not be allowed to switch to remote learning after the July 16 deadline.*

Q: If I have questions or need help with my decision, who should I contact?

A: *Heidelberg is ready to help! If you have a question about your classes, contact the Owen Center for Teaching and Learning. If you have a question about your financial aid, contact the Financial Aid Office. If you have a question about on-campus housing, contact the Office of Residence Life.*

Q: Does this impact the Four-Year Graduation Guarantee?

A: *It might. The Four-Year Graduation Guarantee remains in place. You will need to work with your academic advisor to design and complete your academic plan accordingly. However, choosing Option 2 may disrupt degree progression if required courses are not available remotely.*

Q: If I choose Option 1 and the pandemic forces us all to move to remote learning again, will I get a tuition refund?

A: *If the University is forced to move to entirely remote learning during the spring term, room and board will be refunded or credited on a prorated basis in accordance with the University refund policy. Tuition will be prorated for the term in accordance with the University refund policy.*

We know from experience that there are many, many factors that will weigh into the successful completion of the academic year, but it is our sincere hope and intent to welcome as many of you as possible back to campus in January 2022.

Sincerely,

Tony Bourne, Ph.D.
Vice President for Enrollment Management & Marketing

Bryan D. Smith, Ph.D.
Vice President for Academic Affairs & Provost