



Greetings from the Owen Center for Teaching & Learning.

To build you the best possible schedule—one that fits your major, interests, and goals—we need your help right now with a few quick advising items.

Here's exactly what you need to do (and why it matters):

- **[Complete the ALEKS Math Placement Assessment](#)**  
All first-year students must do this, even with CCP or AP credits. The assessment takes about 90 minutes on average, covers Basic Math through Pre-calculus, and you get two attempts. Your score helps us place you in the right math course. If you are prompted for a class code, enter: **X49MK-ULT6Y**
- **[Complete the Advising Survey](#)**  
This tells us your academic plans, career interests, and course preferences so we can build a schedule that truly works for you.
- Complete the [Public Speaking Assessment](#)  
This tells us about your ability and concerns about public speaking and how we can best provide support and prepare you for your career.
- **Submit your final/official high school transcripts (and any CCP transcripts) after you graduate**  
The Financial Aid Office cannot disperse your student loans when classes start until they receive your final/official high school transcript. Heidelberg University cannot accept a final/official transcript from you. It must come by mail or digitally from your high school.

***Please complete these items by June 1st.*** The more time we have to craft a strong schedule, the smoother your orientation experience will be.

Take the first step in the next 10 minutes:

1. Log into [OASIS](#) with your NetID (activate it via the Student Portal if you haven't yet).
2. Go to Checklist 1 (the Orientation Checklist).
3. Start with the ALEKS Math Placement link, then complete the Advising Survey and Public Speaking Assessment.

We'll collaborate with you at orientation to make any needed changes—our goal is a schedule you're excited about.

Questions? We're here and happy to help. Call us at 419-448-2301, text 419-556-6602, or email [owen-center@heidelberg.edu](mailto:owen-center@heidelberg.edu). You can also reply directly to this message.

We look forward to working with you and welcoming you to campus.

In Berg Pride,

The Owen Center Staff

[Erin Chapman](#) - Director of Academic Advising

[David Briggs](#) - Career and Academic Advising Coordinator

[Mani Elkins](#) - Academic Support Coordinator

[Lacie Reinhart](#) - CCP and First Year Advising Coordinator

[Cassandra Brown](#) - Director of the Library

[Alyssa Kontak](#) - Senior Director of the Owen Center for Teaching and Learning

[Previous New  
Student Emails](#)

[New Student  
Checklist Info](#)

### **Campus Contact List**

Office of Admission: 419-448-2330 Admission, Orientation & General Questions

Owen Center: 419-448-2301 Academic Advisor & Scheduling

Financial Aid: 419-448-2293 FAFSA, Scholarship & Loans

Business Office: 419-448-2000 Billing & Payment Plans

Residence Life: 419-448-2214 Housing

Health Center: 419-448-2041 Health Forms



**Heidelberg University**

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