



## The Owen Center *for Academic & Career Support*

Hello again! We're getting closer to seeing everyone moving in. We hope you're as excited as we are to start the Fall semester! We wanted to let you know how to order your textbooks.

1. Textbooks are not available in the campus store. You order all your textbooks from [MBS Direct](#).
2. This Fall, there is a Free textbook Shipping Special on all orders between August 5th & 18th. As well as a \$5.95 shipping special August 19th-September 1.
3. By using this website, you can charge your books to a credit card or left over financial aid after tuition cost. To sign in and use financial aid, the username is your OASIS ID# and the Book ID will be "FALL 2018".
4. To view the required materials for class, log-in to the MBS Direct website, click "Menu", "Get your Course Materials" and use your class schedule to follow the online prompts and view classes. For the Shipping Special listed above, students MUST ship to the Bookstore address (Heidelberg University, 44 Greenfield Street, Tiffin OH, 44883; which is the default option)
5. If a course is not listed, the professor may not require a book, may have a delayed book order, or there will be other materials the professor will provide later. For more information, please attend the 1st class session, email the professor, or check back at the website at a later date to see if it is listed. *Do not email the professor to ask if you need the books.*
6. Any package shipped through UPS or FedEx Ground will arrive at the Bookstore. All other services (USPS, FedEx Air, etc) will arrive at the mailroom in University Hall. Both places will send you an email letting you know your package has arrived and the pickup location.

Additional info can be found in the attached PDF. If you have any specific questions, you are welcome to contact the Bookstore at 419-448-2012.

In Berg Pride,

**Lindsey Baumgartner, Shavron Kelley, & Francesca Rodgers**

[Remember to complete your New Student Checklist tasks!](#)

### Summer Contact List

Owen Center: 419.448.2301 Fall schedule building

Orientation: 419.448.2207 [Oasis Login](#)

Financial Aid: 419.448.2293 FAFSA, scholarships, loans

Business Office: 419.448.2000 Billing, payment plans

Registrar: 419.448.2090 Transcripts, AP score submission