



May 13, 2019

We hope graduation is a blast. Congratulations!

As your senior year is wrapping up, please make sure to contact your high school counselor's office and request your final, official, transcript be sent to Heidelberg University. **A final transcript that shows your graduation date is required for all incoming students!**

As a reminder, any college coursework (taken at your high school, at a college campus, online, Advanced Placement, International Baccalaureate) will be evaluated for college credit. College courses already evaluated may be found on our [Transfer Evaluation System](#) site. AP Exam credit at our [AP site](#). IB Exam credit at our [IB site](#).

Next steps if you have not received a college course evaluation:

- Request an official transcript from the college(s) that offered college credit. Follow their directions to request an official transcript to be sent DIRECTLY to Heidelberg-Office of the Registrar, 310 E. Market St., Tiffin, OH 44883. Electronic transcripts are accepted when available.
- Advanced Placement 2019 scores will be available in July; request an official transcript at collegeboard.org. IB exams are requested at rrs.ibo.org.

This weekly email is archived on our website for you and parents to view at any time, by [clicking here](#). We can't wait to have you on campus for orientation!

In Berg Pride,

Brady Gibson
Assistant Director of Admission
419-448-2095
bgibson@heidelberg.edu