

May 4, 2020

Greetings from the Stoner Health & Counseling Center!

Please make sure to complete your <u>Health Forms</u>, if you have not already done so. This will need to be completed before you arrive for Check-In in August.

You can access your Health Forms by logging into <u>OASIS</u> and going to your New Student Checklist. Items under checklist 2 and 3 (released June 1) will need to be completed before you arrive on campus in August. Residential Students will not be able to receive a room key at Check-In until they are complete.

## **Step by Step Instructions for Health Forms:**

- 1. Locate immunization Forms (High school record, Doctor's Office, Health Department)
- 2. Go to the <u>Patient Portal</u>
- 3. Login using your Net ID (same as HU email without @heidelberg.edu)
- 4. Complete the Health History Form
- 5. Complete Patient Consent Form if 18 years old
- 6. Complete the Parental Consent Form if under 18 years old
- 7. Complete the TB Screening Questionnaire
- 8. Enter the dates for Immunizations
- 9. Upload copy of Immunization Record
- 10. Upload Insurance Card

This checklist item will not be marked complete until after the information is reviewed. If it does not mark complete, you may still be missing one of the items. Please let me know if you have any questions by emailing <u>jbaldoss@heidelberg.edu</u>.

In Berg Pride,

Janelle Baldosser Director of Stoner Health & Counseling Center jbaldoss@heidelberg,edu