



July 29, 2020

Dear Campus Community:

The Ohio Department of Health has recommended a domestic travel advisory which states that all Ohioans who have been in other states with high positive testing rates quarantine at home for 14 days upon re-entering Ohio. The full FAQ document can be found [HERE](#). All of our campus community is asked to follow this FAQ when returning from travel outside of the state of Ohio.

For Heidelberg University, this advisory will be extended into our own institutional policies regarding travel for University-related business. For the Fall 2020 semester, University-related travel will be severely limited and is described in the Heidelberg University Institutional Re-Opening Plan (Phases 1 and 2). A decision for the Spring 2021 semester will be made late-fall semester.

Specifically:

- University-related travel, both international and domestic, is prohibited and should not be planned or scheduled at this time unless specifically approved in advance by the Senior Leadership Team. This applies to the entire campus community - students, faculty, and staff. Virtual options should be explored to the greatest extent possible.
- Consideration for University-related travel will be reviewed by the Senior Leadership Team under the following criteria:
 - Reason for the travel and the impact of not participating in the travel (i.e., what specific student outcome would be negatively impacted if the travel did NOT occur; what is the financial impact of the travel as well as if the travel did NOT occur).
 - Specific information about a virtual option is not viable for this specific travel opportunity.
 - The request includes a detailed health-risk mitigation plan (i.e., how exposure will be limited, what hygiene and safety protocols will be implemented, etc.).

- Under no circumstances will groups be permitted to travel together from the campus. A group for purposes of these guidelines is defined as more than 3 individuals.

We are committed to doing everything we can to keep our community safe and healthy. Our planning for the return to campus is connected to many moving parts that continue to shift and evolve during this historic health crisis. We will work to accommodate as many requests as possible that support our core student mission and do not sacrifice the health and safety of our campus community.

Sincerely,

Rob Huntington
President

Margaret Rudolph
Chief Human Resources Officer
Title IX Coordinator