



# New Student Welcome Week Excuse Form

*Please return this form at least 1 week prior to the event date.*

I, \_\_\_\_\_, will be unable to attend the mandatory Welcome Week event(s) listed below,  
(student's name)

- |  |  |
|--|--|
| <input type="checkbox"/> Departmental Fair (Fri, August 17)                          | <input type="checkbox"/> HYPE Common Experience (Sun, August 19)                             |
| <input type="checkbox"/> Welcome from the Dean (Fri, August 17)                      | <input type="checkbox"/> AIM Hei First Session (Tues, August 21)                             |
| <input type="checkbox"/> Title IX Training Workshop (Fri, August 17)                 | <input type="checkbox"/> Student Org. Showcase (Tues, August 21)                             |
| <input type="checkbox"/> BergServe (Sat, August 18)                                  | <input type="checkbox"/> Residence Hall Floor Meeting/<br>Commuter Meeting (Tues, August 21) |
| <input type="checkbox"/> Meet the Owen Center & Academic Records<br>(Sat, August 18) | <input type="checkbox"/> Convocation (Thurs, August 23)                                      |
|  | <input type="checkbox"/> Around the Town (Sat, August 25)                                    |

**due to the following reason (please explain fully):**

- Illness \_\_\_\_\_
- Conflict with another Berg event \_\_\_\_\_
- Death of a family member or friend \_\_\_\_\_
- Family emergency \_\_\_\_\_
- Other: \_\_\_\_\_

I certify that the above facts are true, to the best of my knowledge and belief, and I understand that I subject myself to disciplinary action in the event the above facts are found to be falsified. I also understand that I will be held responsible for the material that was covered during my absence.

\_\_\_\_\_  
Student signature (typed name can substitute signature if submitted electronically)

\_\_\_\_\_  
OASIS ID

\_\_\_\_\_  
Today's Date

**Do Not Write in This Area - Office Use Only**

Received By \_\_\_\_\_ Date Received \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Reason not approved \_\_\_\_\_

\_\_\_\_\_