

# Financial Aid Paperwork Checklist

## **DOCUMENTS:**

### **Tuition Payment Plan**

- \_\_\_\_\_ Decide and indicate how you plan to pay (cash, loans or combination) the **Total Due Heidelberg**
- \_\_\_\_\_ Sign and return one copy to the Financial Aid Office

### **Verification Worksheet (if required)**

- \_\_\_\_\_ Complete both sides of the 2018-2019 Verification Worksheet immediately
- \_\_\_\_\_ Retrieve Federal tax information for both student and parent, if applicable

## **FEDERAL LOAN PROCESSING:**

### **Student Loan Processing**

Go to [www.studentloans.gov](http://www.studentloans.gov) if you plan to borrow a Subsidized/Unsubsidized Loan (Federal Direct Loans) and complete the following. Be sure to sign in as the student.

- \_\_\_\_\_ Entrance Counseling
- \_\_\_\_\_ Master Promissory Note

### **Parent Loan Processing | Please wait until after April 1, 2018**

Go to [www.studentloans.gov](http://www.studentloans.gov) if your parent plans to borrow a Parent Loan for Undergraduate Students (PLUS). Your parent should log in using their FSD ID and complete the following:

- \_\_\_\_\_ Apply for a Direct PLUS Loan (If parent credit is denied, student is eligible for additional \$4,000 Unsubsidized loan. Heidelberg will be notified and will update and send a new tuition payment plan.)
- \_\_\_\_\_ Parent PLUS Master Promissory Note (Only credit-approved first time parent loan borrower needs to complete a MPN)

## **PRIVATE STUDENT OR PARENT ALTERNATIVE LOAN PROCESSING—APPLY AFTER APRIL 1, 2018**

Go to [www.heidelberg.edu/aid/documents](http://www.heidelberg.edu/aid/documents) for the loan link.

- \_\_\_\_\_ Choose lender
- \_\_\_\_\_ Complete application with a credit worthy co-signer (if applicable)

## **OUTSIDE SCHOLARSHIPS**

- \_\_\_\_\_ Please report any outside awards immediately to the Financial Aid Office so we can update your payment plan.



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