



July 1, 2019

We hope you're as excited as we are to start the fall semester! With the start of classes right around the corner, we wanted to let you know how to order your textbooks.

1. Textbooks are not available in the campus store. Textbooks are ordered from MBS Direct, an online bookstore at <http://bookstore.mbsdirect.net/heidelberg.htm>
2. This fall, there is a Free Shipping special on all orders placed between July 29 and August 12 and a Flat Rate Shipping special of \$5.95 between August 13 and August 26.
3. By using MBS Direct, you can charge your books to a credit card or to your Heidelberg Student Account. *You are responsible to pay the book charges on your student account or if you have financial aid left after tuition, it will be applied to the book charges.*
4. To sign in at MBS Direct and charge to your student account, click on "Do you want to use your student account?" on the main page of the MBS website. Your user name is your "OASIS ID#" and the Book ID is "FALL 2019".
5. To view the required materials for class, click "Menu", "get your Course Materials" and use your class schedule to follow the online prompts and view the course materials for your classes.
6. If a course is not listed, the professor may not require a book, may have a delayed book order, or there may be other materials the professor will provide later. For more information, please attend the first class session or check back at a later date to see if it is listed.
7. For the Shipping specials listed above, students MUST ship to the Bookstore address (Heidelberg University, 44 Greenfield St., Tiffin, OH 44883).
8. Any package shipped through UPS or FedEx Ground will arrive at the bookstore. Any other services (like USPS and FedEx Express) will arrive at the mailroom in University Hall. An email will be sent to your Heidelberg email address, letting you know a package arrived and where to pick it up.

If you have any questions, do not hesitate to contact us. This weekly email is archived for you and parents to view at any time, by [clicking here](#). Please note that Heidelberg University will be closed July 4 and July 5 for the Fourth of July holiday.

Berg Pride,

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